



Andrea Garcia <agarcia@norridge80.net>

FOIA Request - Norridge SD 80 [Ref: Anne Ingraham]

Celeste Donovan <celeste@databranchus.com>
Reply-To: celeste@databranchus.com
To: "agarcia@norridge80.net" <agarcia@norridge80.net>
Cc: "anne.ingraham@thedatabranch.com" <anne.ingraham@thedatabranch.com>

Thu, Jun 18, 2026 at 7:56 PM

Hello,

The Data Branch is submitting a public records request for vendor procurement records.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: ESS/ESI, Kokua Education, Scoot Education, Zed Educate, and BuildEd

We are interested in records from 2022 to now that document the financial terms of any engagement with the vendors listed above. Where available, this may include per-unit pricing, subscription or licensing fees, and any implementation or onboarding costs.

Records we are looking for include:

- Contracts, service agreements, order forms
- Purchase orders relating to the above vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

To keep this easy on your office, we are happy to receive records in whichever of the following formats works best:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records your office already maintains

If portions of the requested records are exempt from disclosure, please provide all segregable non-exempt portions.

This request *is* being submitted for commercial purposes. We are willing to work within whatever procedures Norridge SD 80 uses for handling such requests, and are happy to clarify, narrow, or adjust the scope to reduce the burden on your office.

Records should be sent to Anne Ingraham, who handles intake on behalf of The Data Branch, at the following:

Email: anne.ingraham@thedatabranch.com

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

We appreciate your attention to this matter and look forward to your prompt response. If this request has been directed to the wrong agency or department, kindly advise or forward it to the appropriate custodian. Thank you for your cooperation.

Sincerely,

Celeste Donovan

The Data Branch Research Team